

SL6

Application for a premises licence to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/we JONATHAN HARPER

(insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
RICMADEN FARM, MANSELDEN, KIRKBY LONSDALE, CARNFORTH, CUMBRIA			
Post town	KIRKBY LONSDALE	Postcode	LA6 2ET
Telephone number at premises (if any)		015242 76209	
Non-domestic rateable value of premises		£ 0	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
Nationality					
Current residential address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		

Date of birth		I am 18 years old or over <input type="checkbox"/> Please tick yes	
Nationality			
Current postal address if different from premises address			
Post town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	JONATHAN HARPER,
Address	
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc.)	FIELDS DAY CHAIRMAN
Telephone number (if any)	
E-mail address (optional)	

Part 3 Operating Schedule

When do you want the premises licence to start?

DD MM YYYY

1	1	0	5	2	0	1	9
---	---	---	---	---	---	---	---

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD MM YYYY
12 05 2018

Please give a general description of the premises (please read guidance note 1)

AGRICULTURAL BUILDING - STEEL SKEED WITH
CONCRETE PANELS

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

Supply of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	
			Indoors	<input checked="" type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) LIVE MUSIC BY A BAND WILL BE PLAYING 2x 1hr SLOTS.	
Mon				
Tue			State any seasonal variations for the performance of live music (please read guidance note 5)	
Wed				
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Fri				
Sat	19 00	02 00		
Sun				

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4) DJ - PLAYING BETWEEN BAND SETS	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat 11/05/19	09:00	02:00			
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors <input type="checkbox"/>
					Outdoors <input checked="" type="checkbox"/>
					Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) BUCCEE VAN		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri					
Sat 11 05 19	19:00	02:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption = please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) WILL BE SOLD BEHIND A BAR INSIDE TO BE CONSUMED ON SITE.		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat	14:00	02:00			
Sun			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	STEPHEN PROCTER.
Date of birth	
Address	
Postcode	
Personal licence number (if known)	PA1048.
Issuing licensing authority (if known)	SOUTH LAKELAND DISTRICT COUNCIL.

□□□□

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NONE.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	NONE
Mon			
Tue			
Wed			
Thur			
Fri	19:00	02:00	
Sat	19:00	02:00	
Sun			
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
			NONE

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The Dance will take place within a new agricultural shed, the area will be fenced off from the rest of the farm. Accredited security guards will be employed to door keep and keep order. A fire officer will be asked to visit the farm and advise the organising committee. Anyone attending the dance will have their ID checked upon arrival and will be wristbanded accordingly. There will be nobody under the age of 16 attending. Most people will arrive and depart by bus. The music and noise shall be monitored and limited to minimise disturbance.

b) The prevention of crime and disorder

Accredited security officers will be employed on the evening at a ratio of 1:70. Security fencing will be erected to contain the people attending the function. The fencing will help monitor numbers and make sure people have their ID checked and bags searched upon entering the event. We have a 0 tolerance to drugs policy. The event will be ticket only with tickets been sold prior to and on the day of the event.

c) Public safety

A fire officer will be asked to visit the site and advise the committee what needs to be done. There will be two entrances/exits to the building these are at the front and back of the building. The venue is part of a farmyard the area which the function is within shall be surrounded by security fencing to keep people away from the rest of the farm. All drinks will be served in plastic glasses or tin cans. Kentdale First Aid will be on sight in case of an accident.

d) The prevention of public nuisance

Most people will arrive and leave by coach. There is room within the farm to park coaches off the highway. There is a small number of resident houses close to the event and they have been notified by letter about the event. The music and noise will be monitored outside the building and will be turned down if necessary.

e) The protection of children from harm

The event will have people aged 16 and over attending. Anybody under 18 will have a named guardian who will be on the premises. Over 18's will be identified by a wristband where as Under 18's will be identified by a black X on the back of their hand, this will prevent under aged drinking. Bar staff will be aware of this identification system.

PLEASE ALSO SEE SITE MANAGEMENT PLAN

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work
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	relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	_____
Date	03/02/2019
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

PREPARED BY THE CUMBRIA FEDERATION OF
YOUNG FARMERS' CLUBS

SITE MANAGEMENT PLAN

SOUTHERN DISTRICT FIELD DAY

DATE: SATURDAY 11th MAY 2019

VENUE: RIGMADEN FARM, MANSERGH, KIRKBY LONSDALE,
Nr CARNFORTH, LA6 2ET

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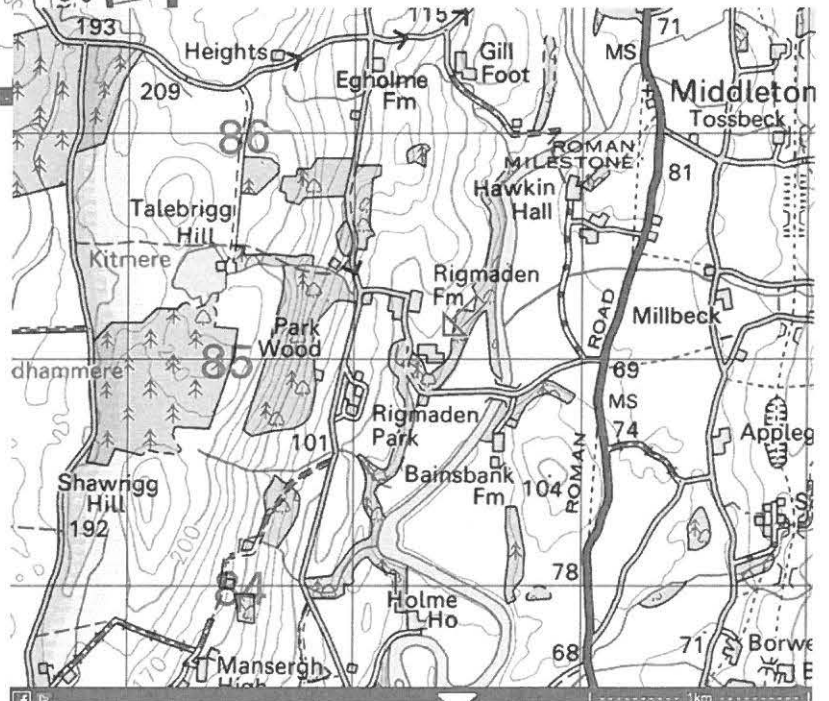
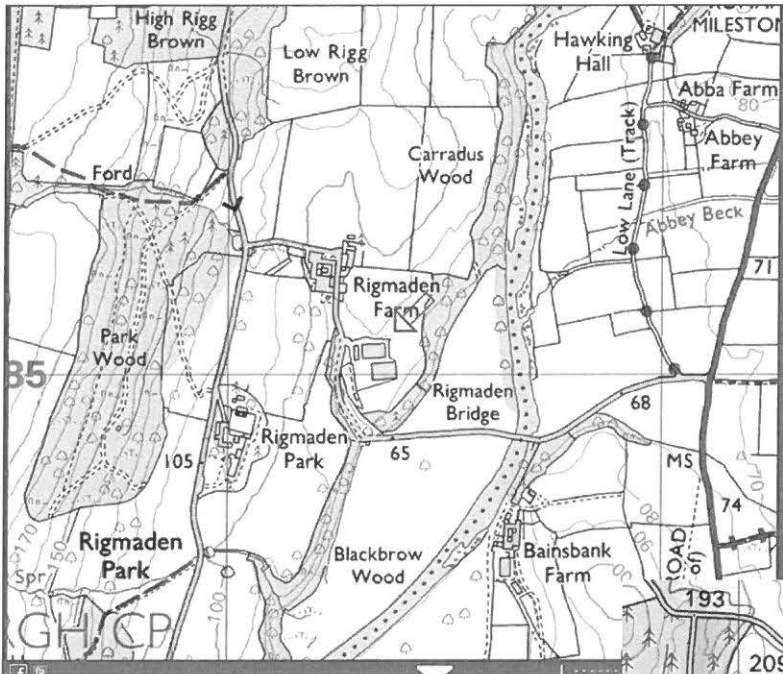
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Introduction

This report has been prepared by The Cumbria Federation of Young Farmers in support of their application for a Premise License in accordance with the Licensing Act 2003.

This report has been prepared in order to demonstrate the competence of the Cumbria Federation of Young Farmers in proactively managing the safety of the event.

Site Specifics:- Ordnance Survey map



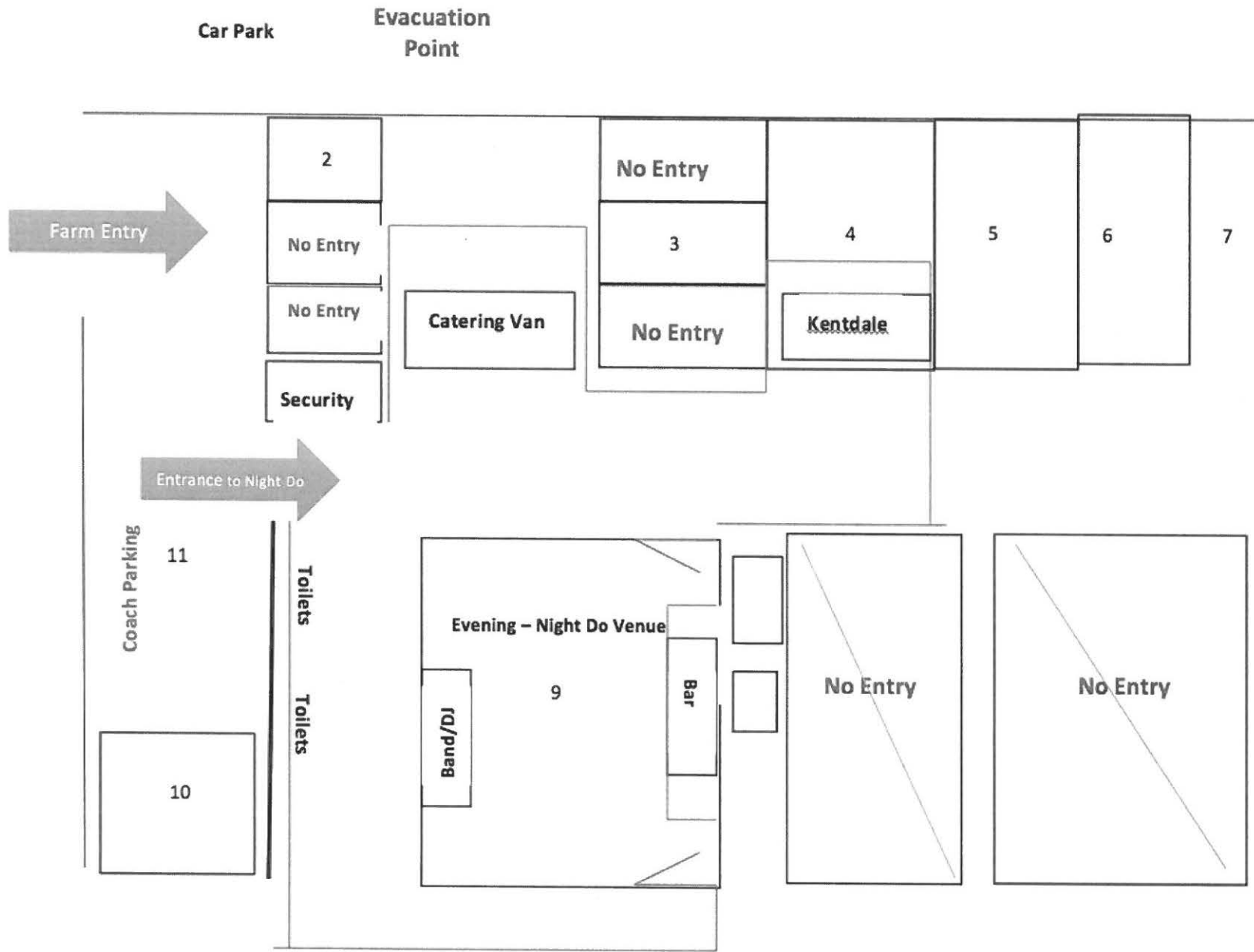
Rigmaden Farm, Mansergh, Kirkby Lonsdale Nr Carnforth, LA6 2ET

Please see attached map for site specifics:

1. Activity: Southern District Field Day
2. Date: Saturday 11th May 2019
3. Hours of Function: Day – 08:30 to 16:00. Evening – 20:00 to 01.00
4. Description of Function: Day – Competition day. Evening - Dance

Responsible Person: (Field Day Chairman) Jonathon Harper, 25 Thornsbank, Sedbergh, Cumbria, LA10 5LF

Site Plan:



Emergency Procedure

Nearest ambulance A&E Department:

Royal Lancaster Infirmary, Ashton Road, Lancaster, Lancashire, LA1 4RP

Telephone number: 01524 65944

In the first instance please contact any of the below who will liaise with site First aiders and emergency services.

First Aid provision will be provided by Kentdale First Aid, and will be located throughout the site to cover the whole area.

In case of emergency and evacuation the assembly area is the field, as located on the site map, off the yard which will leave clear access for any emergency vehicle, and during the evening this area will be well lit. If emergency services require access to the farm, they will use the driveway into the farmyard.

This procedure will be communicated to all stewards both during the day and evening, security personnel and catering / bar staff by the event safety steward by means of a pre-event site walk around to ensure familiarity before the event is to take place.

Additionally this procedure will be on display around the site, on the bar in the evening and with security and the First Aiders.

Contact Numbers on site:-

Jonathan Harper	Field Day Chairman	07800553947
Rachel Bainbridge	Field Day Secretary	07975647566
Hannah Hodgson	Dance Secretary	07866941868

All stewards and official personnel will have two-way radios by means of communication as well.

Security Measures and Stewarding

Day

There is no requirement for security staff during the day.

There are a team of several chief stewards:

Chief Steward:	Mr Graham Harper
Chief Field Steward:	Mr Edward Lord
Chief Industrial Steward:	Mrs Dorrie Galbraith and Mrs Lauren Dixon
Chief Stockjudging steward:	Mr John Waller
Bio Security Officer:	Mr Mark Stott
Honorary Safety Advisor:	Mr Phillip Bell
Health and Safety Officer:	Mr Andrew Newbold
Fire Officer's:	Miss Jayne Moorhouse and Mr Ean Moorhouse
Car park Steward:	Mr Brain Woof

These stewards have all either taken this role for a number of years or had a great deal of experience in this field. There will be further stewards over seeing each class on the day, the number appropriate to the activity. A briefing for ALL stewards will take place in the morning before the day commences, by the Chief Steward Mr Graham Harper and the Field Day Chairman Mr Jonathan Harper. All stewards will report to the chief stewards in their area, and ultimately the field day chairman and secretary. In addition, we have an onsite health and safety officer and bio security officer

Evening

This security will be provided by Pro-Tect, Carlisle who are accredited door staff. It is proposed to have 10 door staff on site supported by 15-20 advisory stewards who are former YFC members or parents.

The Security team and stewards report directly to the Field Day Chairman, Field Day Secretary or Field Day Dance Secretary and liaise with the health and safety officers.

Night Doo Stewards Briefing:

The following briefing will be handed to stewards in advance and they will also be briefed on the night:

- The event will take place at Rigmaden Farm, Mansergh on Saturday 11th May at 20.00
- Please report to Roger Bainbridge Chief Night Doo Steward at 19:30
- It is a ticket only event and no tickets will be sold on the door.
- Under 18's must have a valid Young Farmers Membership Card and present at the time of entry with their responsible adult.
- Wristbands will be issued at the entrance, after ID/Membership Cards and bags have been checked by security guards.
- Over 18s will get a coloured wristband.
- Under 18s will not receive a wristband and will have a black x marked on the back of their hand in permanent marker.
- Bar staff will be aware of the aging system and anybody approaching the bar without any form of wristband or marking will not be served.
- There will be a designated safe area in the yard for anyone that needs to be removed from the event; the area will consist of a covered area with seating this will be controlled by accredited door staff and a member of the first aid team.
- Bar Stewards are not permitted to drink alcohol at anytime.
- If someone leaves the event they are not allowed back in.
- Anyone caught underage drinking will have their drink removed and their bag searched.
- No glass will be passed over the bar and all drinks will be in plastic cups.
- You are required to act as a Steward all evening.
- Stewards should work together with the Bar Stewards and Security Door staff.
- All accidents MUST be reported to the Designated Premises Supervisor.
- All Stewards should collect plastic glasses and bottles and place them in the bins provided.
- Please eject guests who are behaving in an inappropriate manner and put them into the Safe Area till such time a mode of transport to remove them from the premises has arrived.
- Please assist Bar Stewards to close the bar at 01.00
- All Stewards MUST check guests are not damaging buildings, toilets, machinery or external areas.
- Stewards MUST be aware of the all fire-fighting equipment, evacuation routes and procedures in the event of a fire. Stewards will be briefed on this at the beginning of the evening. If you are asked to steward a fire escape/door, then under no circumstances must you leave this point without positioning another Steward in your place.
- Ensure that guests are safely loaded on to their coaches at the end of the evening.
- If you agree to act as a Steward and find you are unable to, please note that it is your responsibility to find a substitute and inform the Field Day Secretary
- Enjoy your evening and Thank you for your support in advance.

Risk Assessment- Traffic Management Plan

- Date: Saturday 11th May 2019
- Venue: Rigmaden Farm, Mansergh, Kirkby Lonsdale, Nr Carnforth LA6 2ET

Directions to the Venue and for the Evening

Members will be informed of the route to travel to the farm prior to the day with signs directing the YFC traffic on the roadsides, which will give clear instruction of direction to the venue these will be placed to ensure drivers are given plenty of warning.

Cars

Leave the M6 at Junction 36 (Crooklands) and take the A65 signposted to Kirkby Lonsdale/Skipton. Continue along this road to the town of Kirkby Lonsdale where at Devils Bridge you turn left onto the A683 signposted Sedbergh. Continue along this road through the village of Casterton and past the turn off for Barbon over the green hump back bridge. Continue to proceed along the road, over another bridge. After half a mile take the turning left signposted to Old Town – this junction has iron railings on either side. Continue along this road and over the iron bridge, Rigmaden Farm is the first turning on the right after the wood.

Buses

From the A65 buses will take the junction signposted to Old Town (before Kirkby Motors is reached) They will continue down this road taking the right turning at the crossroads signposted Kearnswick. At the T-junction they will take the right hand turn. In Kearnswick they shall turn left at the junction signposted Killington/Sedbergh over the bridge and continue along this road for 3 miles until they reach the Rigmaden Estate where they shall turn right to lead them down to Rigmaden Farm.

Access for buses is satisfactory as articulated vehicles use the route directed to make deliveries to the farm. Buses that wish to wait for their passengers have been allocated parking space away from the road on the farms premises.

A letter will be distributed advising local residents of the event and that there will be a greater volume of traffic than usual in the morning and late afternoon.

Traffic management

There will be stewards stationed along the road before the farm controlling the flow of traffic. The Stewards will be wearing yellow tabards and will have use of a radio to communicate with each other. At the farm there will be stewards posted on the gate and within the car park to ensure that all cars are parked safely. Stewards will be posted on the car park and roadside throughout the day to hopefully reduce congestion and ensure traffic is entering and leaving the event safely.

Night Management

The route for the buses will be clearly marked out. On the night there will be stewards posted along the farm boundary guiding buses into the farm. Again the stewards shall be wearing yellow tabards and have use of radios for communication. The stewards will ensure passengers are unloaded safely and also assist coaches with turning and parking in the allocated area. Stewards will be posted on the farm boundary when the buses are leaving the event as well ensuring they can leave the site safely without congestion being caused along the road and that all passengers are safely on board the buses.

Risk Assessment

Risk/Hazard Condition	Comments
<p>Alcohol Abuse</p> <ul style="list-style-type: none"> - Consumable amounts - Crowd build-up in restricted areas - Disorderly/unruly conditions/property damage 	<p>Advisory members and also the security staff will be vigilant to make sure that people consume alcohol in sensible consumable amounts.</p> <p>The security staff will be responsible for making sure there is no build up of crowds in restricted areas and they will manage disorderly/unruly conditions to prevent damage to property.</p> <p>Over 16's only – under 18's must carry a current YFC Membership Card and will be marked separately, to prevent the purchase of alcohol at the bar.</p> <p>All ID and bags will be checked by security staff before entry to the night do is permitted</p>
<p>Drug Abuse</p> <ul style="list-style-type: none"> - No tolerance policy 	<p>Bags will be searched upon entry to the night do</p> <p>There will be stewards and security staff positioned at points meaning that every area of the night do is monitored.</p> <p>People will be challenged and police called if there is sufficient evidence.</p>
<p>Aisle ways and passageways</p> <ul style="list-style-type: none"> - Clear and un-obstructed - Sufficient width for normal movement - Aisles marked 	<p>We have asked a Fire Officer to offer us advice to comply with all regulations, exits, aisle ways and passageways.</p> <p>Aisle and exits will be clearly marked. All advise from the Fire officer will be followed.</p>
<p>Crowd Control</p> <ul style="list-style-type: none"> - Congested high spots/build up - Bottleneck conditions - Sufficient width of exits 	<p>The exits will be wide enough to prevent bottleneck conditions to exit points.</p>
<p>Electrical Power Systems</p> <ul style="list-style-type: none"> - High Voltage and control panels close and secure - Good conditions of wiring insulations and fixtures - Isolated separate electrical feed for DJ/Band/Bar facilities - Lighting, pathways etc 	<p>The Band/DJ will run off a generator which has been electrically tested by a registered electrician.</p>
<p>Ergonomics</p> <ul style="list-style-type: none"> - Limited weight and size of materials lifted or carried by people - DJ/Band equipment 	<p>Adequate people will be enlisted to move heavy objects and equipment.</p>
<p>Emergency Instructions</p> <ul style="list-style-type: none"> - Operational Instructions - Communication (back up) 	<p>Emergency instructions are to be given out in the stewards site briefing listed earlier in this document.</p> <p>Communication to emergency services are to be made by the Field Day Chairman, the Field Day Secretary or the Field Day Dance Secretary.</p>
<p>Exit/Egress</p> <ul style="list-style-type: none"> - Sufficient exits - Exit and Exit signs adequately illuminated - Approaches to exits unobstructed 	<p>Large agricultural building with an entrance at the front.</p> <p>Entrance illuminated by tower lighting.</p>

<ul style="list-style-type: none"> - Clear of snow/ice - Open outwards onto level surface - No locks or fastening restricting escape 	
Fire Protection <ul style="list-style-type: none"> - Portable extinguishers appropriate and readily available - Fire equipment visibly marked 	A range of fire extinguishers will be located behind the bar and band. Stewards and doorstaff will be briefed as to their location. With also a map of their locations and evacuation plan been placed at various points within the night do area.
First Aid/Station/Equipment <ul style="list-style-type: none"> - Name/Qualified attendants - Instruction for accident reporting - Communication/Organiser - Safety Coordinator 	We will hire 10 security staff (including atleast 1 woman) from Pro-tect, Carlisle. They will report to the Designated Premises Supervisor and Field Day Dance Secretary.
Floors (walking/working surfaces) <ul style="list-style-type: none"> - Free of trips, slips and falls - Free of protrusions - Opening covered or barricaded - Load limits on upper floors/balconies 	Signs will be put around the building to warn of uneven floor and people will be advised before the event to wear suitable footwear.
Food <ul style="list-style-type: none"> - Health and Hygiene for preparation of food or dispensing of food 	Outside catering is used, they carry the relevant food safety certificates
Lighting <ul style="list-style-type: none"> - Walking and entertainment areas adequately illuminated during period of event - Illumination level sufficient for detail or work performed (Bar areas, Stage etc) 	Tower lighting will be in use to light up the whole yard. Lights behind the bar. Walkway from Car parking area will also be well lit.
Mobile Equipment <ul style="list-style-type: none"> - Qualified operators - Physical hazards 	Qualified operator. PAT certificates to be checked.
Noise Exposure <ul style="list-style-type: none"> - Environmental Health - License/notification 	The noise levels will be monitored every hour from outside the building and recorded and the band/DJ turned down if necessary
Platform/Stage/Rigging <ul style="list-style-type: none"> - Approved by competent contractor (structural engineer) - Safe access/egress 	
Roadways <ul style="list-style-type: none"> - Surface in good repair/sufficient width - Standard signs and marking - Proper preparation for seasonal weather extremes i.e. snow and rain - Heavy usage i.e. fields, farms etc 	
Sign and tags <ul style="list-style-type: none"> - Hazard warning - Directional and informational signs for danger/potential hazards 	YFC directional signs will be placed at regular intervals on the road into the property.
Sanitary/Toilets <ul style="list-style-type: none"> - Suitable and sufficient - Male, female and disabled - Competent contractor 	9 units, 2 disabled units and 2 urinals.

Stacking and storage <ul style="list-style-type: none"> - Aisle ways and access paths clear and unobstructed - Stable and secure 	
Stairs <ul style="list-style-type: none"> -Treads and nosing slip resistant - handrails secure, on at least one side - Clear and unobstructed -Wide stairs to prevent bottlenecking 	
Ventilation and extraction <ul style="list-style-type: none"> - Adequate means provided - Air inlets and opening clear 	
Warning Systems <ul style="list-style-type: none"> - Fire/emergency alarm systems - Hazard warning systems appropriate vehicles/equipment 	DJ/Bands to stop music and announce hazard/Fire/Emergency over speaker
Waste and Disposal <ul style="list-style-type: none"> - Safe disposal for waste/food/plastic containers etc - Drink Containers 	Skip Hire and recycling

YFC DANCE RISK ASSESSMENT COMPLETED BY Rachel Bainbridge – Field Day Secretary

NOISE POLLUTION PREVENTION PLAN

SOUTHERN DISTRICT FIELD DAY DANCE

DATE: SATURDAY 11th MAY 2019

VENUE: RIGMADEN FARM, MANSERGH, KIRKBY LONSDALE, Nr CARNFORTH,
LA6 2ET

Noise Pollution Prevention Plan

Saturday 11th May 2019

Rigmaden Farm, Mansergh, Kirkby Lonsdale, Nr Carnforth LA6 2ET

This report has been prepared by The Cumbria Federation of Young Farmers in support of their application for a Premises License in accordance with the Licensing Act 2003.

The notice relates to the Southern District Field Day Dance on Saturday 11th May 2019, at Rigmaden Farm, Mansergh, Kirkby Lonsdale, Nr Carnforth LA6 2ET

This report has been prepared in order to demonstrate the competence of the Cumbria Federation of Young Farmers in proactively managing the safety of the event.

The report was written with reference to HSG 260 Sound Advice- Control of noise at work in music and entertainment.

Site Location

See the attached map of the site.

1. Activity- Southern District Field Day Dance
2. Hours of function- 20:00pm until 01:00am
3. Description- Dance with band and DJ
4. Designated Premises Supervisor – Mr Stephen Proctor

The nearest occupied dwellings are at Rigmaden Court. The local parish have been informed of this event through letters to each household telling them the dates, times and nature of the events

Noise Attenuation Measures

The band PA will be located away from the houses, the buildings in the yard will help to prevent noise from travelling in the direction of the dwellings. The noise will be measured by a decibel reader at regular intervals and turned down if necessary.

Waste Disposal

All waste will be disposed of in the correct manner. Plastic glasses and cans/bottles will be recycled. A skip will be hired to contain all waste and recycling in a given area. There will be bins around the site and a designated smoking shelter outside.