



APPLICATION TO ALLOCATE AND OFFICIALLY REGISTER AN ADDRESS FOR:

- **A new house, or new commercial / industrial premise, including those created via the conversion of an existing residential, commercial or industrial premise in the South Lakeland area of Westmorland and Furness.**

Have you checked out our [Street Name and Numbering Addressing Guidance and Policy](#) which provides full guidance on property addressing including criteria against which applications will be considered ?

Name

Address

Contact Telephone No

Email

Development type:-

- New build property
- Barn / other existing building conversion
- Change to an existing business
- Changing the name of a previously named (not numbered) property

Proposed property use:-

- Residential
- Commercial

NB if your application refers to the creation of new streets (if there are 5 or more new houses) please be aware that the street names must be agreed with the relevant Town / Parish council prior to submission of the application - [Street Name and Numbering Addressing Guidance and Policy](#).

Development address / location:-
.....

Planning permission approval (new property) Ref:-
(or confirmation of Permitted Development Rights for the development)

Proposed street / property name (please provide a minimum of two totally different names) and a suffix:-

1.
2.
3.
4.

Plans to be submitted with this application:-

- Site location plan – outlining the boundary of the property and clearly showing the main access and postal delivery point (letterbox)
- Plot layout plan (if more than one property)
- Floor layout plan (flats) – internal layout plan identifying the floor levels

Declaration:-

- As the freehold owner of the property / land, or their agent / developer, I hereby request Westmorland and Furness Council to undertake the street naming and numbering process and to register an official address for the above property.

* If you are not the freehold owner of the property concerned, you must seek the owner’s permission and enclose written evidence of such with this application.

Name: Signature: Date:

Email to: snn3@westmorlandandfurness.gov.uk

Street Naming and Numbering Legislation: Sections 64 and 65 of the Town Improvements Clauses Act with the Extension of the Public Health Acts Amendment Act 1907 and Public Health Act 1925 (Sections 17-19)

Street Name and Number, South Lakeland House, Lowther Street, Kendal, Cumbria LA9 4UF
T. 01539 733333 / 0300 373 3300

